

City of Waterville  
DEPARTMENT OF PUBLIC WORKS  
6 Wentworth Court  
Waterville, Maine 04901-4892

TEL (207) 680-4744 FAX (207) 877-7532

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**REQUEST FOR BIDS**

**COMPACT TRACK LOADER W/ACCESSORY EQUIPMENT**

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**DATE:** May 3, 2016

**INSTRUCTIONS TO BIDDERS**

**1. GENERAL:** The City of Waterville is accepting bids for a **Compact Track Loader w/Accessory Equipment** meeting the specifications accompanying this document.

**2. BID SUBMITTAL:** **Sealed bids** will be accepted by the Office of the Director of Public Works, 6 Wentworth Court, Waterville, Maine 04901-4892 up to and including **11:00 A.M. local time, Thursday, May 26, 2016** at which time they will be publicly opened and read. All bids will be placed in a sealed envelope clearly marked "**Bid – Compact Track Loader**" in the center with the bidder's name and address in the upper left hand corner. Bids not dated and time stamped by the Office of the Director of Public Works prior to the specified date and time stated above will be returned unopened. **Facsimile bids** will only be accepted by arrangement with the Office of the Public Works Director. Arrangements may be made by contacting Fred Dechaine at (207) 680-4746 or by faxing him directly at (207) 877-7532.

**3. WITHDRAWAL OR REVISION OF BID:** A bidder may withdraw or revise a bid after it has been received by the Office of the Director of Public Works, provided the request is made in writing or in person before the time set for bid opening.

**4. BID AWARD:** Bid award, if the City determines to award, will be made within thirty (30) calendar days after bid opening, to the lowest responsible bidder whose bid fully complies with the requirements specified contingent upon approval by the City Council. The City reserves the right to reject any and/or all bids without absorbing any liability against the City.

**5. EVALUATION OF BIDS:** For purposes of evaluating the bids, in the event of any discrepancies on a proposal between an amount written out in words verses the same amount expressed in numbers, the amount written in words shall govern (if applicable).

Similarly, unit prices shall prevail over extended totals. In the event of Additive Bid Items, the "low bid" shall be based upon the least total for the highest combination of bid items that may be awarded within the Control Amount (i.e. a predetermined budget amount to be disclosed at the time of bid opening). In the event that all Base Bids exceed the Control Amount, the "low bid" shall be based solely upon the lowest Base Bid submitted. Bidders shall examine and familiarize themselves with the Specifications and Bid Documents. The bidder shall in no way be relieved of any obligation to provide the product, service and/or equipment specified through error, mistake or omission.

**6. INTERPRETATION OF ADDENDA:** It shall be the bidder's responsibility to make inquiry as to any interpretation of the specifications or requirements of the participants. Any noted changes in the specifications shall be by written addenda.

**7. SPECIFIED QUANTITY:** One (1) Compact Track Loader w/Accessory Equipment

**8. INVOICES AND PAYMENT:** Invoices shall be transmitted to the City of Waterville, 1 Common Street, Waterville, Maine 04901-6699. It is the practice of the City of Waterville to pay invoices within thirty (30) days of receipt. ***The City is exempt from State of Maine Sales Tax.***

**9. PENALTY CLAUSE:** N/A

**10. INSURANCE:** N/A

**11. PERFORMANCE BOND:** Not Required

**12. CANCELLATION:** The City reserves the right to cancel any unfulfilled portion of the Contract if, in the opinion of the City, the services or materials supplied are unsatisfactory or are not in compliance with the terms and conditions of the specifications. Cancellation shall be effective following ten (10) calendar days written notice to the Bidder.

**13. EXCEPTIONS TO SPECIFICATIONS:** These instructions to Bidders and General Paragraphs are an integral part of the Specifications for a **Compact Track Loader w/Accessory Equipment** and will be binding on the Bidder. Bidders are advised that they shall be bound to the requirements of the Specifications, Instructions to Bidders and General Paragraphs unless exceptions are otherwise clearly noted in the Proposal. Any exceptions shall be considered, however, in determining the most acceptable proposal.

**14. INQUIRIES:** Any questions concerning this bid request should be directed to Frederick Dechaine, Fleet maintenance Supervisor, 6 Wentworth Court, Waterville, Maine 04901. Telephone inquiries can be made by calling (207) 680-4746 between the hours of 7:00 AM & 3:00 PM Monday through Friday.

## BID SPECIFICATIONS

### COMPACT TRACK LOADER W/ACCESSORY EQUIPMENT

**GENERAL -** It is the intent and purpose of this specification to describe a **Compact Track Loader W/Accessory Equipment**. Expressly, a direct hydrostatic drive, diesel powered multi-purpose tracked loader unit designed for constant year round use on all types of surfaces.

All equipment furnished under this contract shall be new, unused and the same as the manufacturer's current production model. Parts/Accessories not specifically mentioned herein, but necessary to furnish a complete unit ready for use, shall be included. All units shall conform to the highest standards of strength, quality and workmanship that is provided, in general, by the related manufacturing industry. The following specification is for a Bobcat T770 Compact Track Loader, vertical lift arm path, with a 3475 Rated Operating Capacity or approved equal,

#### DIMENSIONS

##### (Minimum Allowable) -

Length	142.0 Inches (W/Attachments)
Width	78.0 Inches (W/O Attachments)
Height	132.0 Inches (To bucket pin)

**ENGINE -** Four cylinder (minimum 92 HP rating) liquid cooled diesel  
Turbo charged  
Push button activated glow plugs  
Engine Block Heater  
Interim tier 4

**TRANSMISSION -** Auto Activated Direct Hydrostatic Drive with 2 speed option

**HYDRAULICS –** Minimum variable flow/maximum flow 23 GPM pump system.  
Standard front hydraulic quick connect couplers to be installed.  
Hydraulic bucket Positioning Mechanism

**BRAKES -** Factory standard. Operating cab parking brake to be included.

**TRACKS -** 17.7" Rubber Tracks, shall have steel cables and embeds

#### PERFORMANCE FEATURES –

Heated (OSHA Compliant – ROPS/FOPS) Cab – Standard  
Instrumentation & Controls  
Spark Arrestor Muffler  
Back Up Alarm & Horn  
Front and Rear Lighting  
Roof Mounted Rotating Amber Emergency Beacon Light  
Interior Mounted Fire Extinguisher  
Suspension seat  
Auxiliary hydraulics  
Front window wiper  
Bob tach attachment system

**ACCESSORY**  
**ATTACHMENTS –**

**(Commercial/Industrial Grade)**

80" Cutting Edge Grading Bucket  
78" Dirt Bucket with 8 teeth  
78" Two-Stage Snow Blower  
10' Snow Pusher  
100" Snow & Light Material Bucket

**Filters:** One (1) Each - Fuel, Oil, Hydraulic, Air and External Transmission for Stock

**Note:** Any exceptions to this bid must be noted on a separate sheet.

## BID FORM

**DATE:** \_\_\_\_\_

To the Director of Public Works for the City of Waterville, Maine:

Please accept this bid submission from

\_\_\_\_\_  
(hereinafter called "Bidder"), a corporation\* organized under the laws of the  
State of \_\_\_\_\_ or a partnership/individual\*\* doing business as  
\_\_\_\_\_.

This bid is being submitted for a **Compact Track Loader w/Accessory Equipment** in  
compliance with your invitation for bids, having examined the specifications and conditions  
contained therein. Alternatives/Substitutions are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
(Attach Additional Comments, As Necessary)

**The Bidder proposes to supply the following:**

**Bid Option #1:** Compact Track Loader W/Accessory Equipment \$ \_\_\_\_\_

**Bid Option #2:** Trade-In Allowance

1986 John Deere 450E Bulldozer - \$ \_\_\_\_\_  
1994 Bombardier Sidewalk Plow - \$ \_\_\_\_\_

**Accessory Attachments:**

80" Cutting Edge Grading Bucket	\$ _____
78" Dirt Bucket with 8 teeth	\$ _____
78" Two-Stage Snow Blower	\$ _____
10' Snow Pusher	\$ _____
100" Snow & Light Material Bucket	\$ _____

**Extended Warranty:** Provide Description Summary \$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

\*\*Delivery Guaranteed within \_\_\_\_\_ days of contract award and not beyond sixty (60)  
days of contract award.

NAME OF BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

NAME AND TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ TAX ID# \_\_\_\_\_

\* Affix seal if by Corporation

\*\*Cross out word/phrases that do not apply